



Enquiries to: Sharon Hart
Telephone: (07) 323 41735
E-mail: RTI-Privacy@health.qld.gov.au
Our ref: IP 3335
Your ref: Rcpt No: 3332628; RTI Ref: 227846

Sir Jeffrey Geaney
PO Box 701
CHARTERS TOWERS QLD 4820

Dear Sir Jeffrey

I refer to your recent application under the *Information Privacy Act 2009* (the IP Act) for access to documents relating to yourself.

In a letter dated 15 September 2016 you were advised that your application did not comply with certain requirements as set out in section 43(2) and (3) of the IP Act. The letter also indicated that if the noncompliance was not corrected within the period of time specified in the letter, the result would be a decision to not continue with the application on the grounds of noncompliance with all relevant application requirements. This letter was returned to sender and an email was sent to you on 29 September 2016 requesting that you contact this office with a correct mailing address by 7 October 2016. We have not received a reply to this email.

Decision

As you have not satisfied the relevant requirements, I have decided to not continue with your application under section 53(5) of the IP Act, because it does not comply with all relevant application requirements. The date of my decision is **12 October 2016**.

Review rights

My decision to refuse to deal with your application is a 'reviewable decision'.

The IP Act provides two separate levels of review:

- **Internal review***, conducted by another, not less senior, officer of the agency that made the decision
 - **External review**, conducted by the independent Office of the Information Commissioner.
- * Please note that internal review is an optional step. You may elect to apply for internal review, or alternatively, you may apply directly to the Office of the Information Commissioner for external review. (Please do not seek both levels of review at the same time.)

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RTI-Privacy@health.qld.gov.au

To apply for internal review

An application for internal review must be made in writing within 20 business days after the date of this decision letter. No specific form of application is required, but for your assistance, I have enclosed a form you may choose to use if you elect to seek an internal review of my decision.

Your application can be lodged in one of the following ways:

In person: Privacy and Right to Information Unit
Level 12, Qld Health Building, 147-163 Charlotte St, Brisbane
Post: Privacy and Right to Information Unit, Department of Health
GPO Box 48, Brisbane Qld 4001
Email: RTI-Privacy@health.qld.gov.au
Online: <https://www.smartservice.qld.gov.au/services/information-requests/review.action>

To apply for external review

If you wish to apply for an external review of my decision, your application should be lodged in writing within 20 business days after the date of this decision letter.

Your application can be lodged with the Information Commissioner in one of the following ways:

In person: Level 8, 160 Mary Street, Brisbane
Post: PO Box 10143, Adelaide Street, Brisbane Qld 4000
Fax: (07) 3405 1122
Email: administration@oic.qld.gov.au
Online: <http://www.oic.qld.gov.au/about/right-to-information/apply-for-external-review-of-an-access-or-amendment-decision>

New Application

As an alternative, you may wish to lodge a new application under the *Information Privacy Act 2009*. Please ensure the application requirements are met (by providing necessary evidence of identification and sufficient information to identify the Queensland Health public hospital where the documents may be held).

As your application was concerning hospital records, a subsequent application should be made to the relevant hospital you attended. The following link provides details of all Hospital and Health Services and the contact details to send the application to: <https://www.health.qld.gov.au/system-governance/contact-us/access-info/privacy-contacts/default.asp>.

Please do not hesitate to contact me on telephone number (07) 3234 1735 should you have any queries regarding your application.

Yours sincerely



Sharon Hart
Right to Information Officer
Privacy and Right to Information Unit
Department of Health
12 October 2016